



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City



January 14, 2015

DIVISION MEMORANDUM
No. 15, s. 2015

TO : School Disaster Risk Reduction Management Committee Chairmen
School Disaster Risk Reduction Management Coordinators.
Public School District Supervisors

From : CHERRY MAE L. LIMBACO, Ph.D, CESO V
Schools Division Superintendent

Re: Rapid Assessment of Damages Report (RADAR) Forms 1 & 2

1. In order to ensure that all affected schools have reported any damages to any disaster like typhoon to the DRRMO, the department is sending a prescribe forms (Radar 1 & Radar 2). See attached memo.
2. The Chairman /School Coordinator of School Disaster Risk Reduction Management Committee shall submit any damages incurred due to disaster like typhoon, earthquake, landslide, etc ,directly to NDRRMO using this form (Radar 1 & 2) copy furnished Division DRRMO,Regional DRRMO through email (drmo+reports@deped.gov.ph). Yay may also fax to 02-6374933.
3. Widest dissemination of this memorandum is highly enjoined.

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24/11/14




REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City, Philippines



MEMORANDUM:

TO : All Regional Directors concerned
All Schools/City Division Superintendents concerned
All DRRM Focal Persons concerned
All School Heads concerned

FROM : 
REYNALDO D. LAGUDA
Assistant Secretary and Chief of Staff

SUBJECT : Final Rounds of RADAR Submissions for TY Ruby Affected Areas

DATE : December 18, 2014

drmm@deped.gov.ph

In response to Typhoon Ruby, the Department recently sent **Rapid Assessment of Damages Report (RADAR) forms 1 and 2** for affected divisions to fill out and submit to the Disaster Risk Reduction and Management Office (DRRMO) for consolidation (**Annex 1: Sample copy**). The results of the RADaR will be the basis for the detailed assessment of damages and needs in TY Ruby affected areas.

In order to ensure that all schools have reported damages to the DRRMO, we are sending you a copy of the consolidated reports sent by affected schools and divisions (**Annex 2**). **Divisions with incomplete or no submission** should send a signed certification from the SDS stating that the remaining schools without RADaR did not incur damages and were not used as evacuation centers. Conversely, divisions that have additional schools for inclusion in the consolidated RADaRs should submit an update on or before **December 22, 2014, Monday**. All **schools without RADaRs will be considered not affected by Typhoon Ruby**. Respective regions should ensure that all divisions comply to this memorandum.

Please e-mail the signed certification or additional RADaRs to drmm-reports@deped.gov.ph **not later than December 22, 2014, Monday**. You may also fax the reports to 02-6374933. For inquiries, kindly contact DepEd DRRMO at telephone numbers: 02-6374933 and 02-6353764; or mobile numbers 0908-2630382 and 09155153138.

For appropriate action.



Department of Education
Revised Rapid Assessment of Damages Report (RADaR) 2
School-Level

Instructions to School Heads:

1. Accomplish this form on rapid assessment of damages. Do not leave anything blank.
2. Submit the form as soon as possible through any of the following means:
 - a. E-mail to DRRMO Central Office via drmo-reports@deped.gov.ph and respective Division Offices with the following format in the subject area: RADAR2: <Name of incident>, <Region>, <Division>, <School ID>
For example: RADAR2: Marlo, Region I, Pangasinan 1 - Lingayen, 321118
RADAR2: Fire, NCR, Quezon City, 399999
 - b. Send via SMS/text message. The answers should be sent using the following format: RADAR2, <Name of incident>, <School ID>, <Number of deceased personnel>, <Number of injured personnel>, <Number of missing personnel>, <Number of displaced personnel>, <Number of damaged school furniture>, <Number of damaged textbooks>, <Number of damaged desktop computers>, <Name of Sender>, <Position>
For example: RADAR2, Bush Fire, 300461, 0, 1, 0, 1, 23, 45, 0, Juan Dela Cruz, Principal
RADAR2, Luis, 102121, 0, 0, 0, 0, 0, 0, Orville Benigno, HT
3. For inquiries about this form, contact DRRMO at 02-637-4933 and 02-635-3764.

Division _____
School ID _____

Name of incident (Can be name of tropical cyclone, name of volcano, or description of incident)	
Number of deceased personnel (DepEd teaching and non-teaching personnel)	
Number of injured personnel (DepEd teaching and non-teaching personnel)	
Number of missing personnel (DepEd teaching and non-teaching personnel)	
Number of displaced personnel (DepEd teaching and non-teaching personnel)	
Number of damaged school furniture (armchairs)	
Number of damaged textbooks	
Number of damaged desktop computers	

Submitted by:

Signature _____
Full Name _____
Position _____
Date _____
Contact Number _____



Department of Education
Revised Rapid Assessment of Damages Report (RADaR) 1
School-Level

Instructions to School Heads:

1. Accomplish this form on rapid assessment of damages. Do not leave anything blank.
2. Submit the form as soon as possible through any of the following means:
 - a. E-mail to DRRMO Central Office via drmo-reports@deped.gov.ph and respective Division Offices with the following format in the subject area: RADAR1: <Name of incident>, <Region>, <Division>, <School ID>
For example: RADAR1: Marlo, Region I, Pangasinan 1 - Lingayen, 321118
RADAR1: Earthquake, Region VIII, Southern Leyte, 303473
 - b. Send via SMS/text message. The answers should be sent using the following format: RADAR1, <Name of incident>, <School ID>, <Incurred damages because of incident (Yes/No)>, <Number of totally damaged classrooms>, <Number of classrooms with major damage (Cannot be repaired by school)>, <Number of classrooms with minor damage (Can all be repaired by school)>, <Number of makeshift classrooms needed (For class resumption)>, <Number of classrooms used for evacuation of families>, <Are there still evacuees after three days? (Yes/No)>, <Name of sender>, <Position>
For example: RADAR1, Luis, 102121, No, 0, 0, 0, 0, 0, No, Orville Benigno, HT
RADAR1, Mayon Eruption, 199991, No, 0, 0, 0, 4, 4, Yes, Jose Garcia, MT
3. For inquiries about this form, contact DRRMO at 02-637-4933 and 02-635-3764.

Division _____
School ID _____

Name of incident (Can be name of tropical cyclone, name of volcano or description of incident)	
Incurred damages because of incident (Yes/No)	
Number of totally damaged classrooms (Needs to be Replaced)	
Number of classrooms with major damage (Needs major repair that cannot be repaired by school)	
Number of classrooms with minor damage (Needs minor repair that can all be repaired by school)	
Number of temporary learning spaces (TLS) needed (For class resumption)	
Number of classrooms used for evacuation of families (From Day 1)	
Are there still evacuees after three days? (Yes/No)	

Submitted by:

Signature _____
Full Name _____
Position _____
Date _____
Contact Number _____