

U R G E N T

TO: Regional Secretary, DepEd ARMM
Regional Directors
Schools Division Superintendents


SUBJECT: Reiterating the Directive to Discontinue the Hiring of Teachers Using LGU/LSB Funds and Submission of Enrollment Data, Teacher Inventory

DATE: August 24, 2015

1. To provide equal opportunities for just pay, the Department continuously endeavors to absorb qualified Kindergarten Volunteer Teachers (KVTs) and LSB-/LGU-funded teachers into the national plantilla in accordance with the existing hiring guidelines.
2. In view of this, it is hereby reiterated that all regions and schools divisions must strictly adhere to the directive of Secretary Br. Armin A. Luistro FSC, as stated in Unnumbered Memorandum dated March 20, 2014, to discontinue the temporary/contractual hiring of KVTs and all other teachers using LSB/LGU funds.
3. In exceptional circumstances where a justifiable need for additional teachers exists in divisions that register big enrolment increases, each division is hereby requested to submit enrolment data (by school and grade/year level) and inventory of teachers (plantilla positions of the school) not later than August 27, 2015. The data shall be as of June 5, 2015 and must coincide with the data reported in LIS/EBEIS, SY 2015-2016. Note that in the teacher inventory, the items created in SY 2015 shall also be included. In addition, data of annex schools shall be integrated to its mother school.
4. An excel file copy of these data shall be e-mailed to the Planning Service-Educational Management Information System Division (PS-EMISD) at ps.emisd@deped.gov.ph on or before August 27, 2015. Submissions after the said date shall no longer be included in the evaluation and teacher deployment analysis.
5. Divisions that have a sufficient number of teachers shall also submit a letter stating that they are no longer in need of additional items this school year.
6. Lastly, divisions with excess teachers are directed to redeploy all the excess to schools with shortages.

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7. Any violation of this directive will be dealt with accordingly.
8. Strict and immediate compliance to this Memorandum is desired.


RIZALINO D. RIVERA
Undersecretary