



Department of Education
Region X – Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
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May 3, 2016

DIVISION MEMORANDUM

No. 184, s. 2016

**SECOND EXTENSION FOR THE ACCEPTANCE OF SENIOR HIGH SCHOOL
TEACHER APPLICANTS FOR THE CORE SUBJECTS**

To: Education Program Supervisors
Public Schools District Supervisors/ In Charge
Elementary and Secondary School Heads
This Division

1. This Office announces the Second Extension for the Acceptance of Senior High School Teacher Applicants for the Core Subjects, namely: English, Mathematics, Science, Filipino and Araling Panlipunan.
2. The selection process shall be in accordance to DepEd Order No. 3, s. 2016 entitled Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year 2016-2017.
3. Interested applicants shall submit their application letter together with one folder of photocopied documents on or before May 25, 2016 to the Office of the Schools Division Superintendent, this Division, as follows:
 - a. Letter of Intent which shall indicate the following information:
 - Statement of purpose/ expression of intent
 - Subject he/she intends to teach
 - Preferred school(s)
 - b. CSC Form 212 with 2x2 ID picture
 - c. Certified photocopy of certificates of relevant specialized training
 - d. NBI Clearance
 - e. Transcript of records
 - f. Certificate of registration/ license (for permanent position)
 - g. Certified photocopy PRC profession ID card (for permanent position)
 - h. Certified photocopy LET/ PBET Rating (for permanent position)
 - i. Updated copy of service record (for applicants with teaching experience)
 - j. Omnibus certification of authenticity and veracity of all documents submitted
4. For applicants who have recently undergone the selection process for the same position and who obtained a rating of below 65 may submit additional documents to update their rating.

5. New applicants shall bring the original copy of their pertinent documents during the interview. The schedule of the interview, demo teaching and communications skills test shall be announced later.

6. Immediate dissemination of this Memorandum to all concerned is enjoined.


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CLL/jgv

To be indicated in the Perpetual Index
under the following subjects:

SELECTION

TEACHERS

POLICY