



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X



DIVISION OF MISAMIS ORIENTAL

Cagayan de Oro City

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May 3, 2016

Division Memorandum

No. 185 s, 2016

SIMULTANEOUS CONDUCT OF THE IN-SERVICE TRAINING (INSET) May 2016

To Public Schools District Supervisors
School Heads
Teachers

This Division

1. To enrich the teachers on teaching and learning competencies in the 21st century, this Division shall conduct a 3-day simultaneous In-Service Training (INSET) on June 4-8, 2016 with the theme: "*Addressing the Challenges of the 21st Century Learners through Teachers' Professional and Personal Development*". The training shall be conducted by district.
2. Public School District Supervisors shall group the teacher-participants. There shall be five (5) groups/class per district. Each group shall have a separate sub-venue. PSDS shall assign Resource Speakers fit and knowledgeable to the topic assigned, who shall visit/speak each group in a carousel. Attached is the training matrix.
3. Food of participants which is Eighty pesos (P80.00)/participant per day shall be charged to School Downloaded MOOE subject to usual accounting and auditing rules and regulations.
4. PSDS shall submit a hard copy of the accomplishment report to Human Resource Development Section c/o Marife D. Balaba, Ph.D., SEPS-HRD (09352500087). All Resource Speakers shall coordinate with Dr. Balaba for the crafting/creating of powerpoint presentations and other relevant materials to be used.
5. Immediate dissemination of this memorandum is highly desired.


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CLL/mdb



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Training Matrix

Class No.	Arrival & Registration 7:30-8:00AM	Day One		Day Two		Day Three	
		8:00-11:30	1:00-4:00	8:00-11:30	1:00-4:00	8:00-11:30	1:00-3:00
1	Opening Program (Plenary) -National Anthem -Opening Prayer - Presentation of Participants -Training Norms/Leveling of Expectations Note: 8:00AM-Break-away Sessions	Art of Questioning	Revisiting Text to Teach Materials	Teaching Philosophy	Personality Devt.: Good Grooming/Make-up/Dress-up	Financial Freedom	<i>Gender & Development and Closing Program (Plenary)</i> - Closing Prayer - Message of Challenge - Impression - Distribution of Certificates - Community Singing "Pilipinas Kong Mahal" - Home Sweet Home Note: Make the Closing Program a meaningful activity
2		IPCRF	<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>	Revisiting Curriculum per Grade Level	Action Research	New Salary	
3		Financial Freedom	Art of Questioning	Revisiting Text to Teach Materials	Teaching Philosophy	Personality Devt.: Good Grooming/Make-up/Dress-up	
4		New Salary	IPCRF	<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>	Revisiting Curriculum per Grade Level	Action Research	
5		Personality Devt.: Good Grooming/Make-up/Dress-up	Financial Freedom	Art of Questioning	Revisiting Text to Teach Materials	Teaching Philosophy	
3	Action Research	New Salary	IPCRF	<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>	Revisiting Curriculum per Grade Level		
4	Teaching Philosophy	Personality Devt.: Good Grooming/Make-up/Dress-up	Financial Freedom	Art of Questioning	Revisiting Text to Teach Materials		
5	Revisiting Curriculum per Grade Level	Action Research	New Salary	IPCRF	<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>		
5	Revisiting Text to Teach Materials	Teaching Philosophy	Personality Devt.: Good Grooming/Make-up/Dress-up	Financial Freedom	Art of Questioning		
	<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>	Revisiting Curriculum per Grade Level	Action Research	New Salary	IPCRF		

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 Schools Division Superintendent