



April 21, 2016

**DIVISION MEMORANDUM**

No. 146 S. 2016

To: **PSDS**  
**Principals of the 48 SHS**

From: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
 Schools Division Superintendent

Re: **SUBMISSION AND POSTING OF GRADE 11 LEARNERS IN SHS CLASSROOMS**

1. This is to DIRECT all Principals of the 48 Senior High Schools to submit a soft copy of the list of the names of Grade 11 learners.
2. The list should be reported in an Excel file and submit to [cirilo.rubiato@deped.gov.ph](mailto:cirilo.rubiato@deped.gov.ph)
3. Prescribed format for such list is shown below.

	<b>Name of Grade 11</b>	<b>School WHERE Grade 10 was COMPLETED</b>
1		
2		
3		
4		
5		

4. SHS Principals are also directed to post to their respective SHS classrooms the list of Grade 11 Learners.
5. Furthermore, class programs shall also be posted in conspicuous places within the campus.
6. The purpose of this is to inform the public and stakeholders that Department of Education is 100% ready in the implementation of the Senior High School Program come June 13, 2016.
7. For your guidance and compliance.