



REPUBLIC of the Philippines  
DEPARTMENT OF EDUCATION  
Region X  
DIVISION OF MISAMIS ORIENTAL  
Cagayan de Oro City  
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July 28, 2016

**DIVISION MEMORANDUM**

No. 312 s.2016

**To** : Public Schools District Supervisors  
Secondary School Principals  
**ATTENTION:** District ALS Coordinators  
ALS Mobile Teachers  
Abot-Alam Mobile Teachers  
IP Teacher

**From** : ~~CHERRY MAE L. LIMBACO, Ph.D., CESO V~~  
Schools Division Superintendent

**Subject** : ~~ALS REGULAR MONTHLY MEETING~~

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This Office informs you on the ALS regular monthly meeting on August 5, 2016 at 1:00pm in the Division Office Conference Hall.

ALS implementers are required to bring the following:

1. List of Enrollment 2016 using Enclosure No. 1 of this Memorandum (by Implementer)
  - a. A & E Elementary
  - b. A & E Secondary
  - c. Basic Literacy Program
  - d. Informal Education (Livelihood Skills)
  
2. Final List of Takers and Passers (by Implementer – DALSC, MT, LV, IM)

Transportation is chargeable on Travel Allowance against BALS Fund subject to the usual accounting and auditing rules and regulations.

Immediate and widest dissemination of this memorandum is highly desired.

CLL/aft



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### 2016 ALS SESSION PROGRAM

District : _____	Birthday : _____
Name of ALS Implementer : _____	Mobile Phone : _____
Position : _____	E-mail Address : _____
Designation : _____	Numbers of Years in the District: _____
Date of Appointment : _____ (hired as a regular/permanent)	TIN : _____
Date of Appointment : _____ (as an ALS Implementer)	GSIS BP No. _____
Permanent Address : _____	Plantilla No. _____

Schedule of Duty			Number of Enrollment				
Day	Venue	Time	Basic Literacy	A & E Elementary	A & E Secondary	Informal Education	Total
Monday	Km. from district office						
Tuesday	Km. from district office						
Wednesday	Km. from district office						
Thursday	Km. from district office						
Friday	Km. from district office						
Saturday	Km. from district office						

Total Enrolment: \_\_\_\_\_

#### Updates

2015 Enrollment	2015 Registered Takers	2015 Actual Takers	2015 Passers	% of passers
2016 Enrollment	2016 Registered Takers	2016 Actual Takers	2016 Passers	% of passers

Prepared by: \_\_\_\_\_

Reviewed and Noted: \_\_\_\_\_