



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Apolinar Velez St., Cagayan de Oro City
Tel Nos.: (088) 856-4454 / (08822) 72-46-15
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DIVISION MEMORANDUM

No. 413

s.2016

TO : EDUCATION PROGRAM SUPERVISORS
SGOD & CID CHIEFS & PERSONNEL
SENIOR HIGH SCHOOL PRINCIPALS/ SCHOOL-IN-CHARGE
SENIOR HIGH SCHOOL (SHS) FULL-TIME TEACHERS

From : **CHERRY MAE L. LIMBACO, Ph. D., CESO V**
Schools Division Superintendent

RE : **DIVISION ASSEMBLY OF
SENIOR HIGH SCHOOL TEACHERS (FULL-TIME)
& SHS PRINCIPALS/ SCHOOL-IN-CHARGE**

Date : September 13, 2016

1. Pursuant to the *DepEd Order 8, s. 2015* (Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program), *DepEd Order 36, s. 2016* (Policy Guidelines on Awards & Recognition for the Kto12 Basic Education Program) and *Division Memorandum 270, s. 2016* (List of Subjects & Schedule of Offering for Senior High School), you are hereby directed to attend the Division Assembly of Senior High School Teachers(Full-time) and SHS Principals/ School-in-charge at **Vicente N. Chavez Memorial Central School, Villanueva Misamis Oriental on September 23, 2016.**

2. Participants of this Division Assembly are the Curriculum and Instruction Division (CID) Chief & Personnel, Schools Governance and Operations Division (SGOD) Chief and personnel, Education Program Supervisors, SHS Principals/ School-in-charge (no proxy) and SHS Full-time Teachers.

3. Two snacks (one in the morning and one in the afternoon) and lunch will be charged to Division MOOE while travel expenses shall be charged against local funds/ schools' downloaded MOOE subject to existing accounting and auditing rules and regulations.

4. For your guidance and strict compliance.

CLL/rlg



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Enclosure No.1 to Division Memorandum No. 413 s. 2016

**DIVISION ASSEMBLY OF SENIOR HIGH SCHOOL (SHS) FULL-TIME
TEACHERS AND SHS PRINCIPALS/ SCHOOL-IN-CHARGE**

September 23, 2016

MATRIX OF ACTIVITIES

Time	Activities/Topics	Facilitators/Speakers/ in-Charge
Part-1 7:30-8:00 am	Arrival & Registration	SGOD
Part-2 8:00-9:00 am	Preliminaries <ul style="list-style-type: none">• Pambansang Awit• Prayer• Welcome Address• Opening Remarks• Roll Call• Message	c/o Villanueva District / SGOD c/o Villanueva District/SGOD c/o Villanueva District/ SGOD Mr. Wennie Nacasabog,PSDS Jean G. Veloso, ASDS Rudy O. Magdugo, SGOD Chief Cherry Mae L. Limbaco, Ph.D, CESO V Schools Division Superintendent
Part-3 9:00am to 3:30pm	Assembly Proper <ul style="list-style-type: none">• DepEd Order 8, s.2015• DepEd Order 36,s.2016• SHS Recognition Day• Div.Memo 270,s.2016 (SHS Subjects for 2nd semester,SY 2016- 2017)• Teaching Pedagogy• Classroom Management	Rudy O. Magdugo, SGOD Chief Danny A.Asio, SEPS-SMME Rhodora L. Gallares, EPS-1 Erlinda G. Dael,Ph.D., CID Chief Jean G.Veloso, ASDS
Part-4 3:30pm to 4:00pm	Closing Program <ul style="list-style-type: none">• Nationalistic Song "Bayan Ko"• Closing Prayer	c/o Villanueva District / SGOD

Masters of Ceremonies: Villanueva District/ SGOD