



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION X
DIVISION OF MISAMIS ORIENTAL
CAGAYAN DE ORO CITY



July 3, 2013

DIVISION MEMORANDUM

NO. 71, S 2013

To: Education Program Supervisors 1
Division Office Section Heads
PS District Supervisors
Elementary School Heads (Full-fledged)
Secondary School Heads

FROM: CHERRY MAE L. LIMBACO, PhD., CESO IV
Schools Division Superintendent

SUBJECT: **DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

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1. There will be a **DIVISION MANAGEMENT COMMITTEE Meeting** on July 19, 2013 at Jasaan Central School, Jasaan, Misamis Oriental.
 2. Participants to this meeting are Education Program Supervisors, PS District Supervisors, Division Office Section Heads, Secondary School Heads, and Full-fledged Elementary School Heads.
 3. A Registration Fee of One Hundred Pesos (Php 100.00) will be collected from the participants to cover **1** snack and lunch. Registration will be by district which will start at 7:30 AM. Seating arrangement and distribution of meals will also be by district.
 4. Traveling and other incidental expenses are charged against local/downloaded funds subject to the usual accounting and auditing rules and regulations.
 5. Wide and immediate dissemination of this Memorandum is hereby enjoined.

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