



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

03 MAY 2024

DIVISION MEMORANDUM

No. 299, s. 2024

DIVISION MONITORING AND ON-SITE INSPECTION OF PRIVATE SCHOOLS

To: School Governance and Operations Division (SGOD)
Public Schools District Supervisors/District In-Charge
All Private Schools Administrators
This Division

1. This Office will conduct a comprehensive monitoring and on-site inspection of all private schools as part of the ongoing commitment of ensuring quality education and compliance with the policies and standards set by the department.
2. The primary purpose of this initiative is to assess the adherence of private schools to prescribed educational standards, safety protocols, and regulatory requirements. Through this process, the Office aims to identify areas of improvement, ensure the well-being of students and faculty, and promote educational excellence across all curriculum offerings.
3. The monitoring and on-site inspection will cover all private schools operating within the province of Misamis Oriental. This includes all kindergarten, elementary, junior high school and senior high school curricular programs. The key areas of inspection are the following:
 - a) *Compliance with Regulations*: Verification of school registration, permit to operate, accreditation status, and adherence to educational policies and guidelines.
 - b) *Facilities and Infrastructure*: Assessment of school buildings, classrooms, laboratories, libraries, and other school facilities for safety, functionality, and suitability.
 - c) *Faculty Qualifications and Development*: Review of faculty credentials, professional development initiatives, and support mechanisms for teachers.
 - d) *Student Welfare and Support Services*: Assessment of programs promoting student welfare, safety measures, counseling services, and accessibility for students with special needs.
 - e) *Curriculum and Instruction*: Evaluation of curriculum relevance, alignment with national standards, and instructional methodologies.
4. The detailed schedules and itineraries for monitoring and on-site inspection are presented below.

BATCH NO.	DATE	MUNICIPALITY/DISTRICT
1	May 8	Magsaysay and Medina
2	May 9	Lagonglong, Salay, Kinoguitan, Balingoan, Talisayan



Address: Del Pilar-Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

BATCH NO.	DATE	MUNICIPALITY/DISTRICT
3	May 10	Claveria, Balingasag
4	May 14	Tagoloan, Villanueva, Jasaan
5	May 15	Opol, Alubijid, Gitagum, Initao, Naawan, Manticao, Lugait

5. The composition of the Division Monitoring and Inspection Team is presented below:

Team Leader: Maria Teresa M. Absin, SGOD Chief
Members: Gerry P. Madrid, EPS II/Private School Coordinator
Edwin L. Gamorot, Planning Officer III
Paul Dominic F. Saa, AO II
Kyrden Cyril G. Dacalos, AO II

Consultant(s): Edilberto L. Oplenaria, EdD, CESO V
Schools Division Superintendent

Mary Ann M. Allera
Assistant Schools Division Superintendent

6. Public Schools District Supervisors and District In-charge are instructed to coordinate with the division monitoring team and include this activity as part of their function within their respective jurisdiction. Private school administrators are expected to facilitate access to schools' facilities, provide necessary documents, and cooperate fully with the inspection team.

7. Immediate and wide dissemination of this Memorandum is directed.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

Encl.: As stated

References: Advisories from the Office of the Director of BEA
To be indicated in the Perpetual Index under the following subjects:
Private Schools *Monitoring and Evaluation*
Basic Education

OSDS-ELO/SGOD-mtma/gpm



Address: Del Pilar-Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph

