



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

May 8, 2024

DIVISION MEMORANDUM

NO. 314 s. 2024

TO : ALL QUALIFIED APPLICANTS
This Division

SUBJECT: SCHEDULE OF INTERVIEW, WRITTEN EXAMINATION AND FURTHER EVALUATION OF APPLICANTS TO PROJECT DEVELOPMENT OFFICER I, ELEMENTARY HEAD TEACHER III, ELEMENTARY HEAD TEACHER II AND ELEMENTARY HEAD TEACHER I

1. This Office announces the schedule of interview, written examination, and further evaluation of applicants to Project Development Officer I, Elementary Head Teacher III, Elementary Head Teacher II and Elementary Head Teacher I on the following schedule:

Position/School	Date/Time
Project Development Officer I	May 22, 2024 @ 7:30am-5:00pm
Elementary Head Teacher I	May 23 and 24, 2024 @ 7:30am -5:00pm
Elementary Head Teacher II	May 28, 2024 @ 7:30am-5:00pm
Elementary Head Teacher III	May 29 and 30, 2024 @ 7:30am-5:00pm

2. Only the applicants who have submitted their pertinent documents on May 13, 2024 for PDO I and March 1, 2024 for Elementary Head Teacher I, Head Teacher II and Head Teacher III shall attend the scheduled interview/deliberation at the Office of the Assistant Schools Division Superintendent. Moreover, only the qualified applicants who shall show up in the interview shall be included in the comparative assessment result (CAR).

3. Additional documents during interview shall not be considered.

4. Applicants who intend to update their documents during the previous ranking of the said position in 2023 shall also attend during the deliberation process.

5. The Human Resource Merit Promotion and Selection Board (HRMPSB) is composed of the following:

Chairman : **MARY ANN M. ALLERA**
Asst. Schools Division Superintendent

Members : **MARIA TERESA M. ABSIN**
SGOD Chief

JANICE LOURDES S. RESURRECCION
AO V

MELANIE C. ESTENZO
HRMO/AO IV

MARIA ASUNCION G. RAFOLS
Education Program Supervisor
MOPSTEA President

Secretariat: **CLARIBEL L. RODRIGUEZ**
BETTY P. SALIRING

6. Immediate dissemination of this Memorandum is enjoined.


EDILBERTO L. OPLENARIA, EdD., CESO V
Schools Division Superintendent 