June 13, 2024

DIVISION MEMORANDUM

NO. 353 s. 2024

TO

ALL QUALIFIED APPLICANTS

This Division

SUBJECT:

SCHEDULE OF WRITTEN TEST, INTERVIEW AND FURTHER

EVALUATION OF THE DOCUMENTS OF APPLICANTS TO

PROJECT DEVELOPMENT OFFICER 1 (2ND BATCH)

EDUCATION PROGRAM SUPERVISOR IN MAPEH AND ADMINIS-

TRATIVE AIDE VI (FISCAL CLERK II)

1. This Office announces the schedule of written test, interview and further evaluation of the documents of applicants to Project Development Officer 1, Education Program Supervisor in MAPEH and Administrative Aide VI on the following schedule.

Position	Date/Time
Education Program Supervisor SG-22	June 26, 2024 @ 8:00 o'clock in the morning
Project Development Officer 1 SG-11	June 26, 2024 @ 10:00 o'clock in the morning
Administrative Aide VI SG-6	June 26, 2024 @ 3:00 o' clock in the afternoon

- 2. Only the applicants who have submitted their pertinent documents on May 13,2024 for Project Development Officer 1, April 30,2024 for Education Program Supervisor in MAPEH and Administrative Aide VI (Fiscal Clerk II) shall attend the scheduled interview/deliberation at the Office of the Assistant Schools Division Superintendent. Moreover, only the qualified applicants who shall show up in the interview shall be included in the comparative assessment.
- 3. Additional documents during the interview shall not be considered.
- 4. Immediate dissemination of this Memorandum to all concerned is enjoined.

EDILBERTO L. OPLENARIA, EdD., CESO V Schools Division Superintendent