



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
 SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division  
 Superintendent

21 JUNE 2024

**DIVISION MEMORANDUM**

No. 372 s. 2024

**MID-YEAR UPDATES ON BUDGET UTILIZATION MONITORING FOR FY 2024**

To: **All Program Holders/Focal Persons**  
**All Chiefs, Section Heads, Committee Chairs**  
 All Others Concerned

1. To ensure equitable allocation, judicious spending, and efficient utilization of fiscal resources, priority directions that are compliant with standards of quality basic education, an online Budget Utilization Tool was developed by the division through the Budget Office. This initiative entitled: *BUDGETKKK-Kwento sa Kwenta ng Kwarta* aims to improve the efficiency of the underlying strategic planning processes, budget utilization, budget performance and monitoring, financial programming, and cash management. It also aims to identify programs and projects that need to be prioritized in FY 2024.

2. In view of this, all Program Holders, Focal Persons, Committee Chairs, Chiefs and Section Heads are directed to visit and check regularly their budget allocations at **bit.ly/BUDGET-KKK** and update by encoding relevant data which are deemed necessary for continuous organizational improvement.

3. Ang kwento sa bawat kwenta ng kwarta: *BUDGETKKK* just like any other story, has 5 essential elements namely:

<u>Elements</u>	<u>Data Required (Please encode and update)</u>
i. Characters	Program Holders, Focal Persons, Recipient
ii. Setting	Location of the Project, Recipient School/Office
iii. Plot	Highlights/Accomplishments/Status of Implementation
iv. Conflict	BCCs or Bottlenecks, Constraints and Challenges
v. Resolution	Catch-up Plans, Recommended Action Plans

4. All Program Holders are also being reminded of the agreements made during the 2024 Start of the Year Budget Conference and Crafting of the Schedule of Activities to act and conduct activities **on or before June 30, 2024** to improve budget utilization specially those budget allocations that are considered continuing appropriations.

5. Immediate dissemination of and compliance with this Memorandum is directed.

  
**EDILBERTO L. OPLENARIA, EdD, CESO V**  
 Schools Division Superintendent

To be indicated in the Perpetual Index  
 under the following subjects:

FINANCE      BUDGET

FINANCE | mltt

