



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

**Office of the Schools Division Superintendent**

**April 26, 2024**

**DIVISION MEMORANDUM**

No. 296 s. 2024

**VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE  
OFFICE PERFORMANCE PLANNING AND ASSESSMENT  
FOR FY 2024 ONWARDS (DM-OUHROD-2024-0586)**

To: Chief Education Supervisor, SGOD & CID  
Public Schools District Supervisors and Districts-In-Charge  
Public Elementary/Secondary School Heads  
All Others Concerned

1. Herewith is the Memorandum **DM-OUHROD-2024-0660** signed by Wilfredo E. Cabral, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development titled Virtual Orientation on the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards dated April 08, 2024.

2. Pursuant to the **Interim Guidelines For The Office Performance Planning and Assessment For FY 2024 Onwards (DM-HROD-2024-0586)**, all Concerned Officials, and Heads of Offices/ Functional Offices/ Schools in the Central Office (CO), Regional Offices, (ROs), Schools Division Offices (SDOs), and the Schools are invited to attend the Virtual Orientation on **April 19, May 2 and 3, 2024** with three (3) batches, respectively, to wit;

<b>Participants per Batch</b>	<b>Schedule</b>	<b>Time</b>
Batch 1: Central Office	April 19, 2024 (Friday)	8:00 AM to 12:00 NN
Batch 2: Regional Offices and School Division Offices	May 2, 2024 (Thursday)	
Batch 3: Schools	May 3, 2024 (Friday)	



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3. This activity aims to:
  - a. Discuss in detail the **Interim Guidelines For The Office Performance Planning and Assessment For FY 2024 Onwards** (DM-HROD-2024-0586) and the salient features and parts of the new OPCR Form;
  - b. Discuss and emphasize the importance of the integration and translation of DepEd's Organizational Outcomes and priorities into tangible office performance targets; and
  - c. Provide further guidance and clarifications to possible issues and concerns on the implementation of the interim guidelines and the use of the new OPCR Form for FY 2024 onwards.
4. Pre-activity registration of online participants is requested at the link provided below. The online meeting link shall be provided only upon registration.

**<https://forms.office.com/r/D6Ewit4pJ0>**
5. Reference materials shall be provided upon completion of both the pre-registration form and post-activity evaluation form.
6. Attached herein is **DM-OUHROD-2024-0660** for further details and the indicative program of activities.
7. Wide dissemination of this memorandum is enjoined.

**EDILBERTO L. OPLENARIA, EdD, CESO V**  
Schools Division Superintendent

**MARY ANN M. ALLERA**  
Assistant Schools Division Superintendent  
Office In-charge,  
Office of the Schools Division Superintendent

ELO/MAMA/sgod/mma-amm-ikdm



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