



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

29 APRIL 2024

DIVISION MEMORANDUM

No. 298, s. 2024

SCREENING AND EVALUATION OF NEW IDENTIFIED DOST SCHOLARS AND SPIMS BENEFICIARIES FOR SCHOOL YEAR 2024-2025

TO: Division Personnel Selection Board (PSB)
CID and SGOD Personnel
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
DOST Scholars for 2024
SPIMS Beneficiaries for 2024
This Division

1. This Office announces the Screening and Evaluation of Identified DOST Scholars and SPIMS Beneficiaries for School Year 2024-2025 pursuant to **DepEd Order No. 019, series 2022** entitled *The Department of Education Merit Selection Plan* and **DepEd Order No. 007, series 2023** entitled *Guidelines on Recruitment, Selection, and Appointment in the Department of Education*.
2. The identified DOST scholars and SPIMS beneficiaries for 2024 shall submit to the Division Office a written application (with a Unique Applicant Number indicated), supported by the following documents stated below between **May 2 – May 13, 2024**:
 - a. Letter of intent addressed to the Schools Division Superintendent;
 - b. Duly accomplished PDS (CSC Form 212 with passport size picture) with Work Experience Sheet, if applicable;
 - c. Photocopy of valid and updated PRC License/ID;
 - d. Photocopy of Certificate of Eligibility/Rating;
 - e. Photocopy of Transcript of records, including completion of graduate and post graduate units/degrees, if available;
 - f. Photocopy of Certificate/s of Training;
 - g. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record; and
 - h. Copy of Voter's ID and/or any proof of residency as deemed acceptable by the School Screening Committee
3. The applicant assumes full responsibility and accountability on the validity and authenticity of the documents submitted as evidenced by the duly accomplished and notarized **Checklist of Requirements** with Omnibus Sworn Statement (**Annex C of DO 007, s. 2023**).



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
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4. In the preparation of the pertinent documents, applicants shall observe the following color coding using long-sized ordinary (board) folders:

DOST scholars	Red
SPIMS-Elementary	Green
SPIMS – Junior High School	Blue

5. Observe proper arrangement, pagination, fastening and tabbing.
- a. The pertinent papers shall be arranged orderly based on Paragraph 2 of this Division Memorandum.
 - b. The **Checklist of Requirements** with Omnibus Sworn Statement (**Annex C**) must be placed at the top of these documents and each sheet/document must bear a page number.
 - c. The documents shall be fastened at the top right portion inside the folder while the tabbing according to Annex C, shall be placed at the bottom of each document.
6. Applicants shall prepare only **one (1) set** of pertinent documents.
7. Applicants must present **original copies** of the documents during the scheduled Teaching Demonstration and Interview.
8. Enclosed to this Memorandum are the following:
- a. Enclosure No. 1 – List of DOST Scholars and SPIMS beneficiaries for 2024
 - b. Enclosure No. 2 – Timeline of Activities Screening and Evaluation of Identified DOST Scholars and SPIMS beneficiaries
 - c. Enclosure No. 3 – Panel Members for the Interview
9. Immediate dissemination of and strict compliance with this Memorandum is hereby directed.

EDILBERTO L. OPLENARIA, EdD, CESO V
 Schools Division Superintendent

MARY ANN M. ALLERA
 Assistant Schools Division Superintendent
 Officer-In-charge
 Office of the Schools Division Superintendent

04/29/2024

Encl.: As stated
 References: DepEd Order No. 019, s. 2022, DepEd Order No. 007, s. 2023

To be indicated in the Perpetual Index under the following subjects:

POLICY	RECRUITMENT
SELECTION	SCHOOLS
TEACHER APPLICANTS	

ELO/MMA/jlsr



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Enclosure No. 1 to Division Memorandum No. 298, s. 2024

**SPIMS BENEFICIARIES
ELEMENTARY**

- | | |
|-----------------------------------|----------------------------------|
| 1. ARLYN M. JALAGAT | 5. KAMARUDIN W. KAMID |
| 2. ROSSY JEAN C. BAGAS | 6. PRECIOUS ZYRA L. ACUNO |
| 3. GOLDIE MARIE O. FABRE | 7. HONEY GRACE M. QUIMSON |
| 4. ROCHELLE GWEN E. CAÑADA | |

**SPIMS BENEFICIARIES
JUNIOR HIGH SCHOOL**

- | | |
|------------------------------------|------------------------------|
| 1. MARLYN D. BEIMEN | 4. REYNARD L. RABANES |
| 2. JARGANE L. VASALLO | 5. VINCENT O. EBAJAY |
| 3. MARY GRACE M. VILLAGANAS | 6. DANICA C. PACLIPAN |

**DOST SCHOLARS
SENIOR HIGH SCHOOL**

1. **PAUL JACOB D. GORRES**
2. **DORYN ANN B. LIQUIDO**
3. **IRY SHY LARREN A. TANGCAWAN**





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Enclosure No. 2 to Division Memorandum No. 298, s. 2024

TIMELINE OF ACTIVITIES
SCREENING AND EVALUATION DOST SCHOLARS AND SPIMS BENEFICIARIES
FOR SCHOOL YEAR 2024-2025

- May 2 – May 12 Online Registration Period (Unique Applicant Number)
Registration Link for DOST scholars and SPIMS beneficiaries:
bit.ly/RegMisOrSPIMS2024
- May 2 – May 13 **Submission of Application and Pertinent Documents**
to the Division Office
- May 14 – May 16 **Division Level INITIAL EVALUATION OF DOCUMENTS**
- May 17 – May 21 **Posting of Initial Evaluation Results (IER)**
- May 22 **Demonstration Teaching and Interview (Face-to-Face)**

Applicants (Beneficiaries)	Date	Venue
DOST scholars, SPIMS-Elementary and SPIMS-Junior High School	May 22, 2024	MOGCHS

- May 23 – May 27 **Consolidation of Results** after the Deliberation and Evaluation of documents, Demonstration Teaching and Interview using the required Template per DepEd Order No. 007, s. 2023.
- May 28 – June 6 **Posting of the CAR-RQA in three (3) conspicuous places and at DepEd, Mis. Or. official website (depedmisor.com)**

Applicants are given only ten (10) calendar days after the posting of CAR-RQA to submit a letter request for correction of entry (if there is any) to the office of the Schools Division Superintendent.



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Enclosure No. 3 to Division Memorandum No. 298, s. 2024

PANEL MEMBERS FOR INTERVIEW AND TEACHING DEMONSTRATION

Overall Chairperson:

Maria Teresa M. Absin, PhD

Overall Secretariat:

Shayne Yannah M. Frias
Christine Grace E. Tahud
Betty P. Saliring
Michael Benedict L. Emperador

GROUP	PERSONS INVOLVED	POSITION	FUNCTION	DATE
A	Ma. Teresa M. Absin	Chief ES, SGOD	Team Leader	May 22, 2024
	Reynaldo V. Magan	PESPA President	Members	
	Maria Asuncion G. Rafols	MOPSTEA President		
	Shaina C. Velez	ADA IV	Secretariat	
B	Celieto B. Magsayo	EPSVR, CID	Team Leader	
	Rafunsel D. Epanis	EPSVR, CID	Members	
	Catherine S. Balanay	OIC SEPS-SMN		
	Tessie Kay S. Ladra	ADOF II	Secretariat	
C	Gladys S. Banac	EPSVR, CID	Team Leader	
	Ronjie Rosete	DSO	Members	
	Josephine D. Labares	SEPS-Research		
	Aubrey Marie Cristine B. Tabor	PDO I	Secretariat	
D	Sally S. Aguilar	EPSVR, CID	Team Leader	
	Mary Grace V. Gallana	EPSVR, CID	Members	
	Gines C. Cacayan	EPSVR, CID		
	Aikho Marie M. Rabe	ADAS III	Secretariat	



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E	Irish Karylle D. Monte	SEPS-HRD	Team Leader	
	Lilian B. Salan	EPSVR, CID	Members	
	Michael Mervin Acenas	OIC EPS II-HRD		
	Kathleen A. Olmilla	ADOF II	Secretariat	



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