



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

06 MAY 2024

DIVISION MEMORANDUM NO. 304, s. 2024

**CONDUCT OF THE SUPREME ELEMENTARY LEARNER GOVERNMENT
(SELG) AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG)
DISTRICT AND DIVISION FEDERATION ELECTIONS FOR
SCHOOL YEAR 2024-2025**

**To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
SELG and SSLG Teacher-Advisers
All Concerned**

1. Pursuant to DM-OUOPS-2024-11-02487, this Office hereby advises the field on the schedule on the conduct of the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) District and Division Federation Elections for school year 2024-2025, to wit:

| Date | Activity |
|--------------------------------|--------------------------------------|
| May 13-17, 2024 | District Federation Elections |
| May 23, 2024 (Thursday) | Division Federation Elections |

2. This activity aims to establish learner representations through the SELG/ SSLG across all levels of governance for school year 2024-2025 through a federation elections.
3. The conduct of the District Federation elections shall be facilitated by the Public Schools District Supervisors/ District Incharge.
4. **For the conduct of the Division Federation Elections, participants are the Public Schools District Supervisors/ District Incharge, District Federation SELG and SSLG Presidents, and their respective Teacher-Advisers. The venue will be at the Opol National Secondary Technical School (ONSTS), Opol East District, Poblacion, Opol, Misamis Oriental, 9:00AM to 5:00PM.**

5. The SELG and SSLG Presidents shall be accompanied by their respective SELG and SSLG Teacher- Advisers during the conduct of the District and Division Federation elections. Food, incidental, and travelling expenses shall be charged against the school MOOE/local funds for the learners and school personnel and for the Division Office personnel shall be charged against the Division local funds, subject to usual accounting and auditing rules and regulations.
6. Wide dissemination of this Memorandum is enjoined.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

TRAINING MATRIX

DIVISION FEDERATION OF SUPREME ELEMENTARY AND SECONDARY LEARNER GOVERNMENT ELECTIONS FOR SY 2024-2025

May 23, 2024/ Opol National Secondary Technical School

| Time | Activity | Responsible Person |
|-----------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8:00AM-9:00AM | Arrival/ Registration | Irene Grace Waban Diana Rose P. Bato-Ampo <i>SELG/SSLG Teacher-Advisers</i> |
| 9:00AM-9:15AM | Prayer Singing of National Anthem | AVP |
| 9:15AM-9:30AM | Welcome Remarks | Mary Ann M. Allera <i>Assistant Schools Division Superintendent</i> |
| 9:30AM-9:45AM | Acknowledgment of Participants | Pio R. Bagares <i>Public Schools District Supervisor</i> <i>Opol East District</i> Melende B. Catid <i>Secondary School Principal II</i> <i>ONSTS</i> |
| 9:45AM-10:00AM | Rationale of the Activity | Maria Teresa M. Absin, PhD <i>Chief ES, SGOD</i> |
| 10:00AM-10:15AM | Message | Edilberto L. Oplenaria, EdD, CESO V <i>Schools Division Superintendent</i> |
| 10:15AM-12:00NN | Orientation on the Election Guidelines for SELG and SSLG/ Breakout Sessions | Christine H. Cabiassa <i>Division Youth Formation Coordinator</i> |
| 12:00NN- 1:00PM | Lunch Break | |
| 1:00PM-2:00PM | SELG Elections | Christine H. Cabiassa <i>Division Youth Formation Coordinator</i> |
| 2:00PM-3:00PM | SSLG Elections | Christine H. Cabiassa <i>Division Youth Formation Coordinator</i> |
| 3:00PM- 4:00PM | Oathtaking Ceremony | Edilberto L. Oplenaria, EdD, CESO V <i>Schools Division Superintendent</i> |
| 4:00PM-5:00PM | Closing Ceremony | Jessica Suzanne D. Bayotas <i>SSLG Teacher-Adviser</i> |

Master of the Ceremony

Jessica Suzanne D. Bayotas
SSLG Teacher-Adviser
Malanang Integrated School
Opol East District