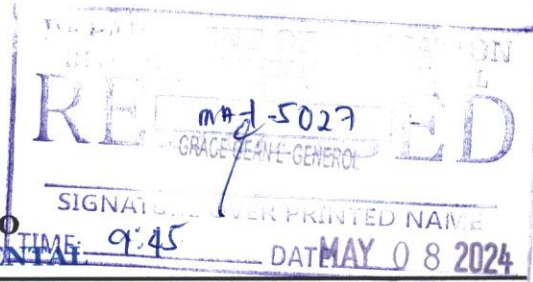




Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**



Office of the Schools Division Superintendent

2 May 2024

**DIVISION MEMORANDUM**  
 No. 310 s. 2024

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 251, S. 2024**  
**RE: CAPABILITY BUILDING FOR SCHOOL HEADS ON PROJECT: CELLS (COURSE ON EXECUTIVE LEARNING AND LEADERSHIP IN SCHOOLS) MODULE 1 AND 2**

To: **Identified Project CELLS Participants**  
**Project CELLS Facilitators/Advisers**  
**Others Concerned**  
 This Division

- Pursuant to Regional Memorandum No. 078, 079, 296 s. 2024 re: Capacity Building for School Heads on Project Cells (Course on Executive Learning and Leadership in Schools) Module 1 and 2, the conduct of the **PROJECT: CELLS** for **Batch 1 and 2** is moved to the following dates;

Domain 2 and Domain 3	Venue
Batch 1- May 6-10, 2024	NEAP RX, Lapasan, CDO
Batch 2 – May 13-17, 2024	
Batch 3 – May 20-24, 2024	

- All other provisions of Division Memorandum No. 251, s. 2024 remain enforced.
- For queries and concerns, please contact Ms. Irish Karylle D. Monte, Senior Education Program Specialist- HRD through [irishkarylle.monte@deped.gov.ph](mailto:irishkarylle.monte@deped.gov.ph) or [misor.hrd@deped.gov.ph](mailto:misor.hrd@deped.gov.ph).
- Wide dissemination of this Memorandum is hereby enjoined.

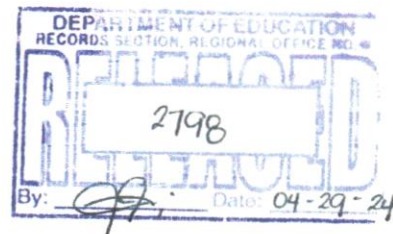
  
**EDILBERTO L. OPLENARIA, EdD, CESO V**  
 Schools Division Superintendent

Encls.: As stated  
 References: None  
 To be indicated in the Perpetual Index  
 under the following subjects:  
 PROFESSIONAL DEVELOPMENT  
 ELO/MAA/SGOD\_MMA/HRD-imonte





Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO



April 25, 2024

REGIONAL MEMORANDUM  
 No. 0296 s. 2024

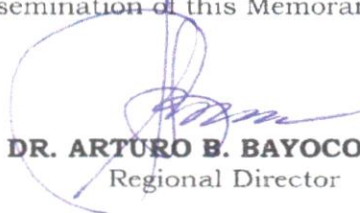
CHANGES TO REGIONAL MEMORANDUM NO. 0227, S. 2024  
 (CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM: NOS. 078 AND 079,  
 S. 2024 (CAPABILITY BUILDING FOR SCHOOL HEADS ON PROJECT: CELLS' (COURSE  
 ON EXECUTIVE LEARNING AND LEADERSHIP IN SCHOOLS- MODULES 1 AND 2))

To: Schools Division Superintendents  
 Functional Division Chiefs  
 All Others Concerned

1. Regarding the issued **Regional Memorandum: No. 0227, s. 2024** titled **Corrigendum and Addendum to Regional Memorandum: Nos. 078 and 079, s. 2024 (Capability Building for School Heads on Project: CELLS' Modules 1 and 2)**, Domain 3 is added to the run of Domain 2; the conduct has been moved to the following dates to give way to the graduation ceremonies in the last week of May.

Domain	Batch No.	Dates		Venue
		From	To	
<b>Domain 2</b> <i>(Managing School Operations &amp; Resources)</i>	1	May 13-17	May 6-10	NEAP-R10, Lapasan, Cagayan de Oro City
	2	May 20-24	May 13-17	
<b>Domain 3</b> <i>(Focusing on Teaching and Learning)</i>	3	May 27-31	May 20-24	

- The lists of learning facilitators, QAME-in-Charge, class advisers, and the management team are attached for reference.
- All other provisions in the previous Memorandum remain in effect.
- This Office directs the immediate and wide dissemination of this Memorandum.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
 Regional Director

References: Regional Memorandum: No. 0227, s. 2024  
 Regional Memorandum: Nos. 078 and 079, s. 2024

To be indicated in the Perpetual Index  
 under the following subject:

TRAINING PROGRAMS

HRDD/becky



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
 Telephone No: (088) 881-3137  
 Email: region10@deped.gov.ph  
 Website: r10.deped.gov.ph



CHANGES TO REGIONAL MEMORANDUM NO. 0227, S. 2024  
 (CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM: NOS. 078 AND 079,  
 S. 20224 (CAPABILITY BUILDING FOR SCHOOL HEADS ON PROJECT: CELLS' (COURSE  
 ON EXECUTIVE LEARNING AND LEADERSHIP IN SCHOOLS- MODULES 1 AND 2))

**LEARNING FACILITATORS, ADVISERS, AND MANAGEMENT TEAM**

Domain	Dates	Names	Division/ Office		
2 Managing School Operations and Resources	<b>Batch 1:</b> May 6-10  <b>Batch 2:</b> May 13-17	<b>Learning Facilitators</b>			
		Marilyn Cajeta	Iligan		
		Gladys Banac	Misamis Oriental		
		Roselle A. Ferber	Bukidnon		
		Reuben Sual	Gingog		
		Melani M. Ligutom	El Salvador City		
		Rechie Lazalita	Mis. Or.		
		Jocelyn Udal	Oroquieta		
		Ana Belen Muring	Regional Office		
		Vilma V. Mangubat	Lanao del Norte		
		SDS Shambaeh A. Usman (Team leader)	Tangub City		
		3 Focusing on Teaching and Learning	<b>Batch 3:</b> May 20-24	<b>Learning Facilitators</b>	
				Dindo M. Gabales	Malaybalay City
Analyn A. Salcedo	RO X				
Glorybet B. Pateño	Bukidnon				
Mary Jane Ramo	Misamis Occidental				
Lina R. Abellana	Gingog City				
Loniel D. Barro	Bukidnon				
Said M. Macabago (Team leader)	Bukidnon				
<b>A D V I S E R S</b>	<b>Batch 1:</b>				
	Class 1: Karen Rose A. Serrania			El Salvador	
	Class 2: Ruth C. Sabac			Iligan City	
	<b>Batch 2:</b>				
	Class 1: Marilou Y. Descallar			El Salvador City	
	Class 2: Mary Joy G. Doromal	Ozamiz City			
<b>R S</b>	<b>Batch 3:</b>				
	Class 1: Karen Opiala Class 2: Joan T. Ordon	Valencia City Misamis Occidental			
<b>The Program Management Team:</b>					
1. Enerio E. Ebisa – Chief, HRDD					
2. Rebecca P. Postrano – EPS- HRDD/ Program Lead					
3. Mark John Gabule – EPS, HRDD					
4. Ranie Livero O. Villamin – SEPS- NEAP-R10					
5. Michael Dave B. Tan – EPS11, HRDD					
6. Shirley O. Ampo – ADAS I-HRDD					
7. Laurencia O. Llagas –EPS-QAD/QAME Lead					
8. Edselyn L. Salido – nurse					
9. Hannah Ratunil – nutritionist/dietitian					



Control No.

MAI-005

Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name/s:</b>	<b>Participants Listed in Division Memo No. _____, S. 2024 and Division Memo No. 251, S. 2024 BATCH 2 PARTICIPANTS (DOMAIN 2 &amp; 3)</b>
<b>Position/Designation:</b>	School Heads
<b>Permanent Station:</b>	DepEd Misamis Oriental SDO and Field Stations
<b>Purpose of Travel:</b> (must be supported by attachments)	To Participate in the Capability Building for School Heads on Project: CELLS' Modules 1 and 2
<b>Host of Activity:</b>	DepEd Region Office X
<b>Inclusive Dates:</b> (Inclusive of Travel Time)	May 13-17, 2024,
<b>Destination:</b>	NEAP-R10, Lapasan, Cagayan de Oro City
<b>Fund Source:</b>	School MOOE

**PREPARED BY**

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**MICHAEL MERVIN M. ACENAS, MGM**  
 OIC-EPS II, HRD

Name and Signature of Requesting Employee

May 3, 2024

Date

**RECOMMENDING APPROVAL**

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**MARY ANN M. ALLERA**

Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

May 3, 2024

Date

**APPROVED**

**EDILBERTO L. OPLENARIA, EdD, CESO V**  
 Schools Division Superintendent

Name and Signature of Approving Authority

May 3, 2024

Date





Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Control No.

MT-004

## AUTHORITY FOR OFFICIAL TRAVEL

<b>Name/s:</b>	<b>Participants Listed in Division Memo No. _____, S. 2024 and Division Memo No. 251, S. 2024 BATCH 1 PARTICIPANTS (DOMAIN 2 &amp; 3)</b>
<b>Position/Designation:</b>	School Heads
<b>Permanent Station:</b>	DepEd Misamis Oriental SDO and Field Stations
<b>Purpose of Travel:</b> (must be supported by attachments)	To Participate in the Capability Building for School Heads on Project: CELLS' Modules 1 and 2
<b>Host of Activity:</b>	DepEd Region Office X
<b>Inclusive Dates:</b> (Inclusive of Travel Time)	May 6-10, 2024,
<b>Destination:</b>	NEAP-R10, Lapanan, Cagayan de Oro City
<b>Fund Source:</b>	School MOOE

### PREPARED BY

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**MICHAEL MERVIN M. ACENAS, MGM**  
 OIC-EPS II, HRD

Name and Signature of Requesting Employee

May 3, 2024

Date

### RECOMMENDING APPROVAL

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**MARY ANN M. ALLERA**

Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

May 3, 2024

Date

### APPROVED

**EDILBERTO L. OPLENARIA, EdD, CESO V**  
 Schools Division Superintendent

Name and Signature of Approving Authority

May 3, 2024

Date



Control No.

MA-1-003

Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name/s:</b>	GLADYS BANAC RICHIE LAZALITA <b>Official List attached to Regional Memo No. 296, S. 2024</b>
<b>Position/Designation:</b>	Education Program Supervisor, School Principal
<b>Permanent Station:</b>	DepEd Misamis Oriental SDO and Field Stations
<b>Purpose of Travel:</b> (must be supported by attachments)	To serve as Learning Facilitators during the conduct of Capability Building for School Heads on Project: CELLS' Modules 1 and 2
<b>Host of Activity:</b>	DepEd Regional Office X
<b>Inclusive Dates:</b> (Inclusive of Travel Time)	May 6-10, 2024, May 13-17, 2024, May 20-24, 2024
<b>Destination:</b>	NEAP-R10, Lapanan, Cagayan de Oro City
<b>Fund Source:</b>	Division MOOE for DO Personnel, School MOOE for field personnel

**PREPARED BY**

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**MICHAEL MERVIN M. ACENAS, MGM**

OIC-EPS II, HRD

Name and Signature of Requesting Employee

May 3, 2024

Date

**RECOMMENDING APPROVAL**

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**MARY ANN M. ALLERA**

Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

May 3, 2024

Date

**APPROVED**

**EDILBERTO L. OPLENARIA, EdD, CESO V**

Schools Division Superintendent

Name and Signature of Approving Authority

May 3, 2024

Date





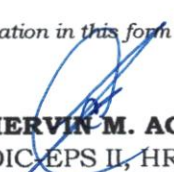
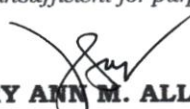

Control No.

MA-1-006

Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name/s:</b>	<b>Participants Listed in Division Memo No. _____, S. 2024 and Division Memo No. 251, S. 2024 BATCH 3 PARTICIPANTS (DOMAIN 2 &amp; 3)</b>	
<b>Position/Designation:</b>	School Heads	
<b>Permanent Station:</b>	DepEd Misamis Oriental SDO and Field Stations	
<b>Purpose of Travel:</b> <i>(must be supported by attachments)</i>	To Participate in the Capability Building for School Heads on Project: CELLS' Modules 1 and 2	
<b>Host of Activity:</b>	DepEd Region Office X	
<b>Inclusive Dates:</b> <i>(Inclusive of Travel Time)</i>	May 20-24, 2024,	
<b>Destination:</b>	NEAP-R10, Lapasan, Cagayan de Oro City	
<b>Fund Source:</b>	School MOOE	
<b>PREPARED BY</b>		
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 <b>MICHAEL MERVIN M. ACENAS, MGM</b> OIC-EPS II, HRD		May 3, 2024 Date
Name and Signature of Requesting Employee		
<b>RECOMMENDING APPROVAL</b>		
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 <b>MARY ANN M. ALLERA</b> Assistant Schools Division Superintendent		May 3, 2024 Date
Name and Signature of Recommending Authority		
<b>APPROVED</b>		
 <b>EDILBERTO L. OPLENARIA, EdD, CESO V</b> Schools Division Superintendent		May 3, 2024 Date
Name and Signature of Approving Authority		