



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

Division Memorandum
No. 362 s. 2024

June 18, 2024

**SPECIAL CONFERENCE WITH EDUCATION PROGRAM SUPERVISORS AND
PUBLIC SCHOOLS DISTRICT SUPERVISORS/ DISTRICTS IN-CHARGE**

To: Chief Schools Governance and Operations Division
Chief Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors/Districts In-charge
Section Heads and Unit Heads
All Others Concerned
This Division

1. For the smooth implementation of the Beginning of School Year 2024-2025, this Office announces the conduct of Special Conference with Education Program Supervisors and Public Schools District Supervisors/ Districts In-Charge on June 20, 2024 @ 8:00 am at Hotel Conchita, Cagayan De Oro City.
2. Agenda of the said Special Conference underscore the following:
 1. Reading Results
 2. Office Performance Review and Commitment Form (OPCRF) and Performance Indicators
 3. DO 7 s, 2023 and DO 66 s, 2001
 4. SDS Directives and Instructions
3. Meals, travel and other related expenses of the participants shall be charged to Division Funds subject to the usual accounting and auditing policies, rules and regulations.
4. Wide dissemination of this Memorandum is desired.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

ELO/MAMA/SGOD/mma/jdl



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 SCHOOLS DIVISION OF MISAMIS ORIENTAL

**SPECIAL CONFERENCE WITH EDUCATION PROGRAM
 SUPERVISORS AND PUBLIC SCHOOLS DISTRICT
 SUPERVISORS/ DISTRICTS IN-CHARGE**

JUNE 20, 2024
8:00 AM – 5:00 PM
Conchita Hotel, Cagayan De Oro City

MATRIX OF ACTIVITIES

PART I – Opening	
National Anthem	AVP
Prayer	AVP
Acknowledgment of Participants	Maria Teresa M. Absin, PhD Chief, SGOD
Welcome	Mary Ann M. Allera Assistant Schools Division Superintendent
Message	Edilberto L. Oplenaria, EdD, CESO V School Division Superintendent
PART II- Conference Proper	
1. Presentation of Reading Results	Public Schools District Supervisors Public Schools Districts In-Charge
2. Presentation of OPCRf Performance Indicators	Maria Teresa M. Absin, PhD Chief, SGOD
3. Discussions on D.O 7 s, 2023 and D.O 66 s, 2001	Mary Ann M. Allera Assistant Schools Division Superintendent
4. SDS TIME	Edilberto L. Oplenaria, EdD, CESO V School Division Superintendent
Part III- Closing Program	
Prayer	AVP
Makabayan Song	AVP
MC	Josephine D. Labares SEPS-Planning and Research





Control No.

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Republic of the Philippines
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 REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

Name:	PUBLIC SCHOOLS DISTRICT SUPERVISORS AND DISTRICTS IN-CHARGE
Position/Designation:	Participants of the Special Meeting
Permanent Station:	Various Districts
Purpose of Travel: <i>(must be supported by attachments)</i>	To attend the Special Meeting with the Public Schools District Supervisors and Public Schools Districts In-charge
Host of Activity:	Division Office
Inclusive Dates: <i>(Inclusive of Travel Time)</i>	June 20, 2024
Destination:	Conchita Hotel, Cagayan de Oro City
Fund Source:	Division MOOE for DO Personnel, School MOOE for field personnel

PREPARED BY

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MARIA TERESA M. ABSIN, PhD

SGOD Chief

June 18, 2024

Name and Signature of Requesting Employee

Date

RECOMMENDING APPROVAL

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

MARY ANN M. ALLERA

Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

Date

APPROVED

EDILBERTO L. OPLENARIA, EdD, CESO V

Schools Division Superintendent

Name and Signature of Approving Authority

Date