



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division Superintendent

22 July 2024

**DIVISION MEMORANDUM**

No. **469** s. 2024

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 424, s. 2024**  
**re: 3rd DIVISION MANAGEMENT COMMITTEE MEETING**

To: **Division EXECOM**  
**Public Schools District Supervisor/DICs**  
**Elementary and Secondary School Heads**  
**Others Concerned**  
This Division

1. The 3rd Management Committee Meeting on July 23, 2024 will be held at **Harbor Lights Hotel**, Gusa Old Road, Cagayan de Oro City.
2. The official list of participants may be viewed through this link <https://bit.ly/2024MANCOMParticipants>.
3. Attached to this Memorandum are the following:  
  
Enclosure No. 1 : MANCOM Matrix  
Enclosure No. 2 : Authority to Travel
4. All other provisions of Division Memorandum No. 234, s. 2024 remain enforced.
5. Wide dissemination of this Memorandum is hereby enjoined.

  
**EDILBERTO L. OPLENARIA, EdD, CESO V**  
Schools Division Superintendent

Encls.: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:



SGOD, HRD-imonte



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





**4<sup>th</sup> Division Management  
Committee Meeting**  
July 23, 2024  
Harbor Light Hotel  
Gusa, Cagayan de Oro City



TIME	ACTIVITY/TOPIC	RESOURCE PERSON
7:30-8:00 A.M.	REGISTRATION/LOG-IN	TWG/Secretariat
12:30- 1:00 P.M.		
8:00-8:30 A.M.	Preliminaries:	
	❖ National Anthem	AVP
	❖ Prayer	AVP
1:00-1:30 P.M.	❖ DepEd Quality Policy Statement	AVP
	❖ Rollcall of Participants	Program Host
	❖ Welcome Message	<b>Mary Ann M. Allera</b> Asst. SDS
	❖ Reading of the Minutes of the Previous Meeting	Program Host
	❖ Message of the Head of Office and Call to Order	<b>Edilberto L. Oplenaria, EdD, CESO V</b> Schools Division Superintendent

TIME	ACTIVITY/TOPIC	RESOURCE PERSON
MANCOM PROPER – Current and Relevant Issues/Updates		
8:30-8:45 A.M. 1:30-1:45 P.M.	FINANCE	<b>Mark Lorren T. Tejano</b> Budget Officer III
8:45-9:00 A.M. 1:45-2:00 P.M.		<b>Atty. Elmar G. Anoc, CPA</b> Accountant III
9:00-9:10 A.M. 2:00-2:20 P.M.	ADMIN	<b>Janice Lourdes S. Resurreccion</b> Administrative Officer V
9:10-9:25 A.M. 2:10-2:25 P.M.	SGOD	<b>Maria Teresa M. Absin, PhD</b> Chief, SGOD
9:25-9:40 A.M. 2:25-2:40 P.M.	CID	<b>Norberto E. Rosales</b> OIC, Chief, CID
9:40-10:30 A.M. 2:40-3:30 P.M.	ASDS Time	<b>Mary Ann M. Allera</b> Asst. Schools Division Superintendent
10:30-11:30 A.M. 3:30-4:30 P.M.	SDS Time	<b>Edilberto L. Oplenaria, EdD, CESO V</b> Schools Division Superintendent
11:30-11:50 A.M. 4:30-4:50 P.M.	Giving of Recognition	Program Host
11:50-12:00 A.M. 4:50-5:00 P.M.	Closing Program	Program Host

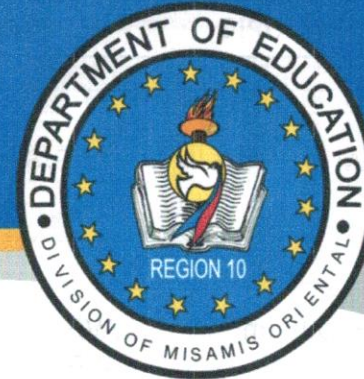
Program Host:  
Rafunzel D. Epanis, PhD  
Education Program Supervisor







BAGONG PILIPINAS



"Great leaders harness personal courage, capture the hearts and minds of others, and empower new leaders to make the world a better place."

- MAXINE DRISCOLL, FOUNDER THINK STRATEGIC

4<sup>th</sup>

# DIVISION MANAGEMENT COMMITTEE Meeting

July 23, 2024  
Harbor Lights Hotel  
Gusa, Cagayan de Oro City



◆ Sailormoon™




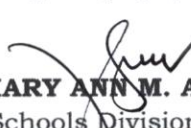
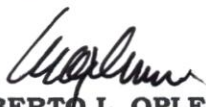




Control No.  
374

Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

<b>Name:</b>	<b>PLEASE REFER TO LIST OF PARTICIPANTS under Division Memorandum No. ___, s. 2024</b>	
<b>Position/Designation:</b>	SUPERVISORS, SPECIALISTS, AND SECTION HEADS, PSDS/DICs, SCHOOL HEADS	
<b>Permanent Station:</b>	SDO - MISAMIS ORIENTAL	
<b>Purpose of Travel:</b> <i>(must be supported by attachments)</i>	<b>To attend the 3rd Division Management Committee (MANCOM) Meeting</b>	
<b>Host of Activity:</b>	SGOD AND CID	
<b>Inclusive Dates:</b> <i>(Inclusive of Travel Time)</i>	<b>July 23, 2024</b>	
<b>Destination:</b>	Harbor Lights Hotel, Gusa, Cagayan de Oro City	
<b>Fund Source:</b>	School MOOE/Local Funds/Division MOOE	
<b>PREPARED BY</b>		
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 <b>IRISH KARYLLE D. MONTE</b> Senior Education Program Specialist		July 22, 2024 Date
<hr/> <i>Name and Signature of Requesting Employee</i>		
<b>RECOMMENDING APPROVAL</b>		
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 <b>MARY ANN M. ALLERA</b> Assistant Schools Division Superintendent		July 22, 2024 Date
<hr/> <i>Name and Signature of Recommending Authority</i>		
<b>APPROVED</b>		
 <b>EDILBERTO L. OPLENARIA, EdD, CESO V</b> Schools Division Superintendent		July 22, 2024 Date
<hr/> <i>Name and Signature of Approving Authority</i>		