

**DIVISION MEMORANDUM** 

NO. 472 s. 2024

TO .

ALL QUALIFIED APPLICANTS

This Division

SUBJECT:

SCHEDULE OF INTERVIEW, WRITTEN EXAMINATION AND

FURTHER EVALUATION OF APPLICANTS TO ADMINISTRATIVE

OFFICER II

1. This Office announces the schedule of interview, written examination and further evaluation of the documents to Administrative Officer II on the following schedule.

Applicants Address/Residence	School Assigned	Date/Time
AO II residing in Magsaysay to Lagonglong	Sugbongcogon Central School	July 25,2024 @ 7:30 in the morning
AO II residing in Balingasag, Jasaan and Claveria	Balingasag Central	July 25, 2024 @ 1:00 o'clock in the afternoon
AO II residing in Villanueva to Lugait	MOGCHS	July 25, 2024 @ 7:30 in the morning

- 2. Only the applicants who have submitted their pertinent documents on July 1, 2024 shall attend the scheduled interview/deliberation in the designated Schools. Moreover, only the qualified applicants who shall show up in the interview shall be included in the comparative assessment result (CAR).
- 3. Additional documents during interview shall not be considered.
- 4. Deliberation team members are composed of the following:

## MOGCHS

Group No. 1

Maria Teresa M. Absin - Chairman Josephine D. Labares - Member Ronjie C. Rosete - Member Betty P. Saliring - Secretariat

Group No. 2

Celieto B. Magsayo - Chairman Shiella B. Diango - Member Claribel L. Rodriguez - Secretariat

Group No. 3

Mark Lorren T. Tejano – Chairman Norberto E. Rosales – Member Lilian B. Salan – Member Ena M. Yboran - Secretariat

Group No. 4

Sally S. Aguilar - Chairman Irish Karylle D. Monte - Member Shella Joy A. Ramiro - Secretariat

## SUGBONGCOGON

Group No. 5

Janice Lourdes S. Resurreccion – Chairman Danny A. Asio -Member Rafunsel D. Epanis – Member

Group No. 6

Rhodora L. Gallares – Chairman Gines C. Cacayan – Member Joanna Ruby L. Presente – Member Angel U. Yap – Secretariat

Group NO. 7

Reynaldo V. Magan – Chairman Gladys S. Banac – Member Aubrey Marie B. Tabor - Secretariat

5. The Human Resource Merit Promotion and Selection Board (HRMPSB) is composed of the following:

Chairman: MARY ANN M. ALLERA

Asst. Schools Division Superintendent

Members: MARIA TERESA M. ABSIN

SGOD Chief

JANICE LOURDES S. RESURRECCION

AO V

MELANIE C. ESTENZO

HRMO/AO IV

MARIA ASUNCION G. RAFOLS

Education Program Supervisor MOPSTEA President

MARK LORREN T. TEJANO

Budget Officer NEU President

Secretariat: CLARIBEL L. RODRIGUEZ

**BETTY P. SALIRING** 

6. Immediate dissemination of this Memorandum to all concerned is enjoined.

EDILBERTO L. OPLENARIA, EdD., CESO V

Schools Division Superintendent