



Republic of the Philippines
Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Velez St., Cagayan de Oro City
www.depedmisor.net



DIVISION MEMORANDUM

No. 944, s. 2016

To: **SCHOOL DRRM COORDINATORS**

From : **CHERRY MAE L. LIMBACO, Ph.D., CESO IV**
Schools Division Superintendent

Date: August 11, 2016

Subject: **DRRM ORIENTATION FOR SCHOOL DRRM COORDINATORS**

1. The Office of the Civil Defense (OCD-10) is conducting a DRRM Orientation for the School DRRM Coordinators of this Division at Apple Tree Resort, Opol, Misamis Oriental on **August 22-24, 2016**.
2. The identified participants are listed below:

| | NAME | POSITION | SCHOOL | DISTRICT |
|---|----------------------|----------|-----------------|------------------|
| 1 | Cirilo K. Rubiato II | PDO II | Division Office | Division Office |
| 2 | Maribel T. Villarin | T3 | Alubijid CS | Alubijid |
| 3 | Rex M. Roxas | T3 | ANCHS | Alubijid |
| 4 | Virgo Zapico | T1 | Balingasag CS | Balingasag North |
| 5 | Arne Ladica | MT1 | Baliwagan CS | Balingasag South |
| 6 | Jocel P. Valdeo | T1 | DGSabalMNHS | CLAVERIA 1 |
| 7 | Brean Miranda | T1 | Rizal ES | CLAVERIA 2 |
| 8 | Nelsie I. Lorono | T3 | Gitagum CS | GITAGUM |
| 9 | Dennis F. Magsayo | P1 | San Pedro ES | INITAO |

| | NAME | POSITION | SCHOOL | DISTRICT |
|----|-----------------------|-----------------|-----------------|-----------------|
| 10 | Alan B. Roxas | P1 | Tawantawan IS | INITAO |
| 11 | Martino D. Jo | T1 | Jasaan NHS | JASAAN |
| 12 | Glenn B. Doong | T1 | Jasaan CS | JASAAN |
| 13 | RODULFO C. ATCHEDILLO | HT3 | KINOGITAN DIST. | KINOGITAN |
| 14 | JEFFERSON C. CENA | T1 | KINOGITAN DIST. | KINOGITAN |
| 15 | Ferdinand F. Ubalde | HT3 | LAGONGLONG | LAGONGLONG |
| 16 | Herbert G. Flores | T1 | LAGONGLONG | LAGONGLONG |
| 17 | Randy Entera | T1 | Laguindingan CS | LAGUINDINGAN |
| 18 | Richard Ompoc | T1 | LANHS | LAGUINDINGAN |
| 19 | REQUERME G. PRANTILLA | T1 | Libertad CS | LIBERTAD |
| 20 | Ma. Victoria Parrado | T1 | Biga ES | LUGAIT |
| 21 | Michael Silador | T3 | Lugait NHS | LUGAIT |
| 22 | Marven Bescayno | P1 | San Isidr ES | MAGSAYSAY |
| 23 | Gregorio Odtohan | P1 | Kimaya ES | MAGSAYSAY |
| 24 | Arlene Jalagat | T1 | Punta Silum ES | MANTICAO |
| 25 | Rey Johnson Ratunil | T1 | Cabalantian NHS | MANTICAO |
| 26 | Ricardo Bongcas | HT1 | MNCHS | MEDINA |
| 27 | Renviel Olario | T1 | Medina CS | MEDINA |
| 28 | Benjamine A. Tagaan | T1 | MOGCHS | MOGCHS |
| 29 | Medado V. Salcedo | T3 | Naawan NHS | NAAWAN |
| 30 | Rey T. Mayola | T1 | Naawan CS | NAAWAN |
| 31 | Allan J. Lazo | T1 | OPOL CS | OPOL |
| 32 | Jezer Respito | T1 | OPOL CS | OPOL |
| 33 | Verano S. Damasing | T1 | Salay CS | SALAY |
| 34 | Ma. THERESA G.GIMENO | T1 | Salay CS | SALAY |
| 35 | Reminildo Bentuzal | HT1 | Alicomohan ES | SUGBONGCOGON |
| 36 | Joel Balacuit | T1 | Sugbongcogon CS | SUGBONGCOGON |
| 37 | AL LAVIÑA | MT-1 | Tagoloan CS | TAGOLOAN |
| 38 | NOEL BAGAYNA | T1 | Tagoloan CS | TAGOLOAN |
| 39 | Cecilia Pupos | HT3 | Tagbochoc ES | TALISAYAN |
| 40 | Gemma Awiten | T3 | Talisayan CS | TALISAYAN |
| 41 | Edwin V. Amparo | P1 | Villanueva CS | Villanueva |
| 42 | Resurrecion Padon | P1 | Villanueva NHS | Villanueva |

3. The live-in training aims to orient the participants on the basic concepts of DRRM, the Philippine DRRM System and the National DRRM Framework.
4. Accommodation expenses of the DepEd participants such as food, billeting and training materials shall be shouldered by the Office of Civil Defense-10 while traveling expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. Attached to this memo is the copy of the training program.
6. Immediate dissemination of this Memorandum is desired.

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II. COURSE OBJECTIVES

After the conduct of this course, the participants will be able to define and able to apply the basic concepts of DRRM, the Philippine DRRM System and the National DRRM Framework, identify the functions of a Disaster Control Group, outline their immediate actions/ stakes on DRRM for their respective organizations and enable them to lead the cascading of DRRM trainings within their respective organizations

III. METHODOLOGIES

- Lecture / Presentation
- Interactive-Lecture Discussion
- Group Discussion and Exercises
- Structured Learning Experiences, Simulation Exercise

IV. VENUE

- Apple Tree Resort, Opol, Misamis Oriental

- August 17-19, 2016- DEPED Bukidnon
- August 22-24, 2016- DEPED Misamis Oriental
- August 24-26, 2016- DEPED Lanao del Norte

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TRAINING OBJECTIVES

A maximum of 40 DEPED DRRM Focal Persons shall be trained per batch.

PROGRAM OF ACTIVITIES

DAY 0

| TIME | PARTICULARS | METHODOLOGY | OPR |
|---------|---|-------------|-----|
| 4:30 PM | Arrival of Participants | | |
| 5:00 PM | Meeting of Training Team and Facilitators | | |

DAY 1

| TIME | PARTICULARS | METHODOLOGY | OPR |
|---------------------|--|-------------|-------------|
| 8:00 AM – 9:00 AM | Registration | | Secretariat |
| 9:00 AM – 10:00 AM | Introduction <ul style="list-style-type: none"> • Welcome Remarks • Course Overview • Expectation Setting | Plenary | |
| 10:00 AM – 10:45 AM | Module 1: Learning From Past Major Disasters | Lecture | OCD |

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| | | | |
|---------------------|--|---------|-------------|
| 10:45 AM – 12:00 NN | Module 2: RA 10121: Legal and Institutional Framework of the PDRRMS | Lecture | OCD |
| 12:00 NN – 1:00 PM | Lunch Break | | |
| 1:00 PM – 1:40 PM | Module 3A: DRRM Framework – Overview of Disaster Prevention & Mitigation | Lecture | DOST |
| 1:40 PM – 2:20 PM | Module 3B: DRRM Framework- Overview of Disaster Preparedness | Lecture | DILG |
| 2:20 PM– 3:15 PM | Module 3C: DRRM Framework – Overview of Disaster Response | Lecture | OCD |
| 3:15 PM – 4:00 PM | Module 3D: DRRM Framework – Overview of Disaster Rehabilitation and Recovery | Lecture | NEDA |
| 4:00 PM – 5:00 PM | Module 4: Climate Change: Legal Basis and Key Concepts | Lecture | OCD |
| 5:00 PM- 5:30 PM | Daily Course Evaluation Administrative Announcements | Plenary | Secretariat |

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DAY 2

| TIME | PARTICULARS | METHODOLOGY | OPR |
|---------------------|---|-------------|-------------|
| 8:00 AM – 8:30 AM | Registration | | Secretariat |
| 8:30 AM – 9:00 AM | Recapitulation & Energizer | | Host Team |
| 9:00 AM – 9:45 AM | Module 5A: Hazard Awareness – Weather Hazards | Lecture | PAGASA |
| 9:45 AM – 11:00 AM | Module 5B: Hazard Awareness: Geologic <ul style="list-style-type: none"> • Landslide • Subsidence | Lecture | MGB |
| 11:00 AM – 12:00 NN | Module 6: Overview of Risk Assessment | Lecture | OCD |
| 12:00 NN – 1:00 PM | Lunch Break | | |
| 1:00 PM – 2:00 PM | Module 7: Establishing Disaster Control Groups and Using Incident Command System | Lecture | OCD |
| 2:00 PM – 3:00 PM | Module 8: Emergency First Aid at Work | Lecture | PRC |
| 3:00 PM – 4:00 PM | Earthquake Drill Mechanics | Lecture | OCD |

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| | | | |
|-------------------|------------------------------|---------|-------------|
| 4:00 PM – 4:45 PM | Way Forward/ Action Planning | Plenary | OCD |
| 4:45 PM – 5:00 PM | Training Evaluation | | Secretariat |
| 5:00 PM – 5:30 PM | Closing Program | | |

VIII. ADMINISTRATIVE CONCERNS

FUNDING ARRANGEMENT

The Office of Civil Defense will provide funding support for participants which will cover accommodation, meals, and refreshments during the course. Participants will shoulder their travel expenses.

COURSE MATERIALS

All training materials will be available during the course. E-copies of the materials shall also be provided for the participants.

ACCOMMODATIONS

The participant's accommodation will be provided by the Office of Civil Defense.

ATTIRE

Participants are required to dress in smart casual attire throughout the duration of the training.

COURSE ATTENDANCE

All participants are required to attend to all training sessions as stipulated in the training program. No participant is allowed to take leave and/or off in lieu during the course. Any urgent leave application due to unforeseen circumstances should be directed to OCD Training Team. Participants who will experience illness should immediately inform the OCD secretariat for appropriate action.

NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT TRAINING INSTITUTE**CERTIFICATION**

Participants will be comprehensively assessed on their performance during the course. The Certificate of Completion will be awarded when 100% of attendance is attained.

COURSE APPLICATION

All who have successfully completed the Course will be expected to utilize their learnings as they return to their respective offices.

FOR CONTACT PERSONS

Please contact the Office of Civil Defense Region 10 for more details:

- 857 3988/ 857 3907
- 0917 568 0929/ 0939 915 1605
- ocdr10@gmail.com

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DRRM TRAINING**FOR PUBLIC SECTOR EMPLOYEES****I. RATIONALE**

The Administrative Code of 1987 defines public office as public trust. "Public officers and employees must at all times be accountable to the people, serve them with the utmost responsibility, integrity, loyalty and efficiency, act with patriotism and justice, and lead modest lives."

As public officers and employees are mandated to serve and be accountable to the people at all times, and considering the drastic changes on climate and the recent disasters that hit the country which pose threats to the normal operations of the country, it is recommended that they be capacitated and trained on disaster risk reduction and management.

With all these and pursuant to Section 14 (par 3) of RA 10121 providing for a mandatory emergency response and preparedness training, DRRM 101 for Public Sector Employees has been developed and the conduct of such course is hereby recommended.

The DRRM 101 for Public Sector Employees is a product of the joint efforts of the Technical Working Group for the Establishment of the Training Institute¹ and the NDRRMC-JICA Technical Working Group on the Drafting of National Concept of Human Resource Development on DRRM in the Philippines² composed of the OCD, DILG, DSWD, NEDA, DENR, DepEd, CHED, DOH, DBM, DOST-SEI, AFP, CSC, FNTI, LGA, UP-CE, NDCP, CHED, Miriam College, APSA, PRC, CDP and SBMA-Fire Department. The DRRM Government Executive Course is a 7-module training of trainers designed for DRRM Focal Persons of NDRRMC member agencies, other government agencies and local government units aimed at enhancing their knowledge and understanding of DRRM and thereby aiding them to organize their respective DRRM Core of Trainers who shall be responsible in cascading the training to their regional/ field level and/ or LGU staff³.

¹ NDRRMC Memorandum Order No. 12, S. 2011

² NDRRMC Memorandum Order No. 19, S. 2012

³ Rule 10, Section 3 RA 10121 Implementing Rules and Regulations