

Department of Education  
**BUREAU OF LEARNING RESOURCES**  
**MONITORING TOOL**  
FGD GUIDE QUESTIONNAIRE

1	Who keeps the Tools and Equipment?	YES	NO
	Property Custodian		
	Laboratory Teacher		
	Adviser/Subject Teacher		
	Others, Specify _____		

2	Where are the Equipment/Learners' Material being kept?	YES	NO
	Classroom		
	Laboratory		
	Property Room		
	Principal's Office		
	Others, Specify _____		

Teachers present in the FGD

Name and Learning Area presently Teaching

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
- 10 \_\_\_\_\_

Attach the attendance sheet

3 Are you aware that the school have these equipment/ learner's material?

3.1 How many teachers are aware? \_\_\_\_\_

Remarks:

4 Do you know how to use them? How many teachers know how to use them? \_\_\_\_\_

Remarks:

5 What is your borrowing procedure? How many teachers had borrowed the tools/ learner's material?

6 How are the equipment/ learners' materials utilized? How many have been utilized? \_\_\_\_\_

7 Please list down other tools and equipment received from other sources aside from DepEd CO.

8 Others: pls. document in narrative form other issues and concerns discussed.

REGION: \_\_\_\_\_

DIVISION: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

SCHOOL ID: \_\_\_\_\_

Facilitated by:

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME

Monitoring Team Member