

(Prototype MOA 1)

**Know All Men By These Presents:**

This **Memorandum of Agreement** is made and entered by and between:

\_\_\_\_\_ represented by its President,  
\_\_\_\_\_, with principal address in  
\_\_\_\_\_ and hereinafter  
referred to as the **FIRST PARTY**.

The **Basic Education Schools** represented by Schools Division Superintendent,  
\_\_\_\_\_, with principal address in  
\_\_\_\_\_ and hereinafter referred to as the **SECOND  
PARTY**

**WITNESSETH:**

WHEREAS, both parties have mutual and peculiar needs beneficial to each other and with a common felt need to improve the quality of basic education in the Philippines.

WHEREAS, \_\_\_\_\_ is a higher learning institution offering teacher education programs and desirous of producing ideal Filipino teachers as characterized in the National Competency Based Teacher Standards and in the Teacher Education Curriculum.

WHEREAS, the Basic Education Schools are stakeholders in the development of future teachers, and provide Teacher Education Institutions authentic environment to implement teacher education curriculum.

NOW THEREFORE, for and in consideration of the foregoing premises, hereby agree the following terms and conditions of this Memorandum of Agreement.

**For the First Party:**

1. Submit a list of qualified student teachers a week before the practice teaching program commences.
2. Coordinate with the school principal/school head before the student teachers enter the school.
3. Provide necessary incentive fee of six hundred pesos (600.00) for the off campus Practice Teaching
4. Share with the public school system the technology, human and material resources available in the institutions

**For the Second Party:**

1. Provide necessary compliment to secure the safety of student teachers during their stay in the Basic Education School.
2. Allow the practice teachers the access to information regarding the school, and community.

3. Provide the student teachers with the best mentors to enhance their experience in preparation for teaching for life.
4. Allow the faculty and cooperating teachers of the teacher education institutions the access to information regarding the school and community for research purposes.
5. Submit performance evaluation reports of student teachers.

This **AGREEMENT** shall take effect immediately upon signing by all parties concerned and shall remain in force unless sooner terminated by mutual consent.

IN WITNESS WHEREOF, parties of the agreement hereunto affix their signature this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines

Teacher Education Institution

Basic Education Schools

\_\_\_\_\_  
President

\_\_\_\_\_  
Schools Divisions Superintendent

Signed in the Presence of:

\_\_\_\_\_  
Dean, College of Education

\_\_\_\_\_  
Public School District Supervisor

**REPUBLIC OF THE PHILIPPINES**  
\_\_\_\_\_

**ACKNOWLEDGMENT**

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at the \_\_\_\_\_ personally appeared before me \_\_\_\_\_ with CTC No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_ and \_\_\_\_\_ with CTC No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_ known all known to me and to me known to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary deed.

**WITNESS MY HAND AND SEAL.**