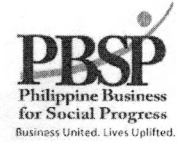


15 February 2018



DR. RANDY B. TORTOLA CESO V
Schools Division Superintendent
Department of Education
Misamis Oriental
Cagayan de Oro City

Dear DR. TORTOLA:

Greetings from Philippine Business for Social Progress!

The Philippine Business for Social Progress (PBSP) has partnered with the Department of Foreign Affairs and Trade (DFAT) – Australia in the implementation of Classroom Construction Support (CCS) – Philippines Program to assist the Department of Education in responding to the classroom shortages, especially for Junior and Senior High Schools. The CCS Program is integrated into the Australia-Philippines Basic Education Sector Transformation (BEST) Program which has identified priority sites, called BEST Regions, and Region X is one of them.

In relation to this, PBSP is in the schools identification stage as possible recipients of the classroom construction program. These schools may be coming from your division, where PBSP has already presence and complementation of education initiatives.

In view of DepEd's process in identifying the schools with classroom needs, PBSP would like to sit down with you, the Division Physical Facilities Coordinator and Division Planning Officer on March 02, 2018, from 10:00 AM to 2:00 PM at VIP Hotel, Cagayan de Oro City. The objectives of the meeting will be:

1. Present a brief orientation about the CCS Program;
2. Discuss the process in identifying the schools, and other issues that go with the selection; and
3. Make recommendations and endorsements to the program.

We would like also to ask an initial list of schools that your office would recommend to the program, given the following criteria:

1. Recommend schools are either JHS or SHS. The program's preference is assisting the SHS. However, there may be JHSs that are in the process of offering SHSs.
2. Valid land ownership documents, i.e. original land title, Deed of Donation under the name of the school, or Deed of Usufruct
3. It has buildable space for 2 or 3 classrooms
4. Certified that the school is not located in the "no build zone"
5. No allocation from the BEFF
6. Willing to provide counterpart during construction
7. Area is accessible; no security issues
8. LGU is supportive to the program

Also, please bring the following during the meeting:

1. Copy of the valid land document
2. School development plan
3. Certification from the Municipal or City LGU, where the school is located, that it is not located in the "no build zone"
4. Records or certification from the Mines and Geosciences Bureau or Philvocs that the school is not located in a hazardous location or earthquake fault line
5. Two-year school data, such as enrolment, number of teachers, seats, facilities, number of CCT beneficiaries, etc.

After the meeting, PBSP will conduct site validation of the recommended schools for shortlisting and final approval.

We hope for your participation in this meeting. For queries, you may directly contact Ms. Pearl Aba, Project Officer for Education, at 0917-726-6606.

Thank you and see you during the meeting.

Sincerely,



GARIBALDE ALVIN C. ENRIQUEZ
Regional Manager–Mindanao Regional Center
Philippine Business for Social Progress