



Department of Education  
Region X  
**DIVISION OF MISAMIS ORIENTAL**  
Cagayan de Oro City



July 5, 2016

**DIVISION MEMORANDUM**

No. 275 s. 2016

**TO : District Property Custodians  
Public Schools District Supervisors**

**FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
Schools Division Superintendent *Cherry*

**Re: SCHEDULE AND GUIDELINES IN THE DISTRIBUTION OF  
SCHOOL SUPPLIES FOR TEACHERS**

1. The Schedule of Distribution by District (Elementary and Secondary Schools):

July 12, 2016	Jasaan District, Villanueva District, Tagoloan District, Opol District and Alubijid District
July 13, 2016	Initao District, Naawan District Medina District, Talisayan District, Magsaysay 1 and 2 District
July 14, 2016	Libertad District , Kinoguitan District, Sugbongcogon District, Salay District and Lagonglong District
July 15, 2016	Laguindingan District, Lugait District, Manticao District Balingasag North and South District , Claveria 1 and 2 District

2. You are advise to receive the school supplies in the morning of the scheduled date at the Procurement Service, Region X, Bulua, Cagayan de Oro City.
3. The distribution of school supplies shall be use in classroom teaching.
4. Immediate dissemination of this memorandum is desired.

CLL/egpc