



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
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DIVISION MEMORANDUM
NO. 16 , SERIES 2016

TO : Education Program Supervisors
Senior Education Program Specialists/Education Program Specialists II
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Parents-Teachers Associations

This Division

FROM: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

DATE : February 3, 2016

RE : **SIMULTANEOUS CONDUCT OF THE YEAR-END PTA
GENERAL ASSEMBLY**

1. This Office would like to inform you of the Simultaneous Conduct of the Year-End PTA General Assembly in your respective schools on March 18, 2016 at 2:00 o'clock in the afternoon.

Agenda:

- a. State of the School Address (School Report Card)
- b. Financial Report of the PTA for School Year 2015-2016
- c. Accomplishment Reports for School Year 2015-2016
- d. Future Plans of the School

2. Elementary and Secondary Schools Heads are required to submit to the Division Office a Narrative Report of the Program with pictorials on March 21, 2016.

3. Attached is the Program of the General Assembly.

4. For your information and compliance.

CMLL/vtt

Enclosure No. 1 of Division Memorandum No. 56 , series 2016

PROGRAM

SIMULTANEOUS CONDUCT OF THE YEAR-END PTA GENERAL ASSEMBLY

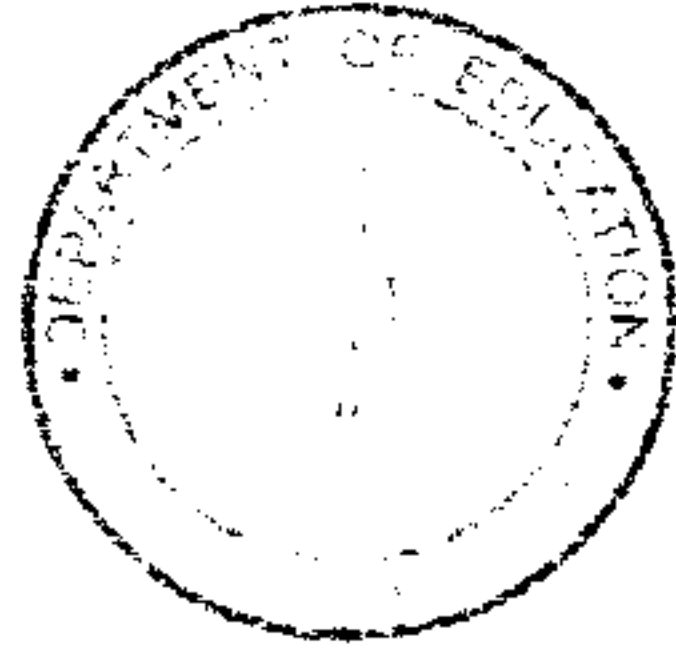
2:00 o'clock in the afternoon

March 18, 2016

Time	Activity	Persons in-charge
1:30-2:00 PM	Arrival and Registration	Secretariat
2:00-3:30 PM	National Anthem	AVP
	Invocation	AVP
	Welcome Address	Faculty President
	Presentation of the School Report Card (SRC)	School Head
	Intermission Number	Select Pupils/Students
	Presentation of Accomplishment Reports for School Year 2015-2016	PTA President
	Presentation of Liquidated Financial Reports	PTA Treasurer
	Closing Remarks	

APPROVED:


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Velez St., Cagayan de Oro City

**MONITORING TEAM FOR THE SIMULTANEOUS CONDUCT OF THE
YEAR –END PTA GENERAL ASSEMBLY
FOR SCHOOL YEAR 2016-2017**

ASSIGNED DISTRICTS

1. Mr. Rudy O. Magdugo	_____	Naawan
2. Dr. Erlinda Dael	_____	Magsaysay
3. Dr. Rhodora L. Gallares	_____	Villanueva
4. Dr. Nelson Absin	_____	Kinoguitan
5. Mr. Adrian F. Tecson	_____	Balingasag
6. Mr. Johnny Redondo	_____	Lugait
7. Mr. Norberto Rosales	_____	Jasaan
8. Mr. Cielito Magsayo	_____	Alubijid
9. Mr. Lindo M. Cayadong	_____	Salay
10. Mr. Gerry P. Madrid	_____	Initao
11. Mr. Cirilo K. Rubiato II	_____	Libertad/GitagumAlubijid
12. Dr. Terry Absin	_____	Tagoloan
13. Dr. Vevian T. Tuason	_____	Medina
14. Dr. Marife D. Balaba	_____	Opol
15. Dr. Ferminia M. Labis	_____	Sugbongcogon/Binuangan
16. Mr. Danny Asio	_____	Manticao
17. Mrs. Merly Mabelin	_____	Magsaysay
18. Ms. Catherine Anne B. Orasan	_____	Claveria
19. Ms. Mary Grace Gallana	_____	MOGCHS
20. Ms. Irish Karylle D. Monte	_____	Laguindingan
21. Dr. Sally Aguilar	_____	Lagonglong

Prepared by:


Vevian T. Tuason
SEPS – Resource Mobilization and Networking

Approved by:


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent