




Republic of the Philippines
Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Velez St., Cagayan de Oro City

DepEd

DIVISION ADVISORY

August 5, 2013

To: School Principals/School Heads
Recipient of the DepED – NSTIC

From: 
CHERRY MAE L. LIMBACO, PhD., CESO V
Schools Division Superintendent

Subject: **Supply and Delivery of Science and Mathematics Equipment to Four (4)
Recipient Schools in Misamis Oriental**

1. As per communication from Director Raul C. De la Rosa of National Science Teaching Instrumentation Center (NSTIC), the following recipient schools are hereby informed of the schedule for the delivery of goods in Region X by supplier Nikka Trading starting August 5 until August 9, 2013:
 - a. Lourdes Alubijid National High School
 - b. San Isidro National High School
 - c. Mantangali National High School
 - d. Kinaghot National High School
2. School Heads shall observed the Guidelines on Inspection and Acceptance of the Delivered Goods as stipulated in DepED Order No. 45, s 2006, containing information and procedures on the different activities related to the delivery, inspection and receiving of the Goods. It also guides the school authority in complying with the requirements of the delivery.
3. To facilitate the inspection and acceptance of the Goods, the school head of the recipient schools should designate a School Inspection team, the composition of which is mentioned in Guidelines and invite a Barangay Official or a representative from NGO to act as the Third Party Monitor that will serve as witness during the inspection and acceptance of the delivered Goods.
4. Schools heads concerned are advised to prepare and submit a report to this office regarding the delivery, Attention: Division Supply Officer.
5. For guidance and compliance.

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