



Republic of the Philippines  
**Department of**  
REGION X  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

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Office of the Schools Division Superintendent

**MEMORANDUM TO:**

Public Schools District Supervisors  
Public Schools District In-charge

**DATE:** 11 June 2024

**SUBJECT: Mandatory On-site/ Field Monitoring and Provision of Technical Assistance to the School Heads Re: Preparation and Submission of the Office Performance Commitment Review Form (OPCRF) and the Individual Performance Commitment Review Form (IPCRF)**

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1. In order to avoid incomplete and late submission of the OPCRf among School Heads and the IPCRF among the teachers, all Public Schools District Supervisors/ Public Schools District In-charge are hereby advised to conduct on-site/ field monitoring and provision of technical assistance to the School Heads on the preparation and submission of the OPCRf and IPCRF within June 18, 2024 until July 19, 2024. **Please be reminded that the deadline on the submission of the OPCRf and the IPCRF in the online system of the DepEd Central Office will be on July 26, 2024.**

2. Per our guidelines, as a Public Schools District Supervisor/In-charge, it is your duty to provide technical assistance to your School Heads through monitoring and evaluation on the implementation of School Programs, Activities and Projects (PAPS) and in the submission of their required reports.

3. Please be guided accordingly.

  
**EDILBERTO L. OPLENARIA, EdD, CESO V**  
Schools Division Superintendent 



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